

Item 4: REVISIONS TO BOARD OF SUPERVISORS POLICY I-1: PLANNING AND SPONSOR GROUP POLICIES AND PROCEDURES (DISTRICT: ALL)

The following bullet is has been removed from the Board Letter on page 3.

- ~~• Clarification of parameters of planning and sponsor groups, i.e. that the groups may advise the County on discretionary projects as well as on planning and land use matters that are proposed within their respective community planning or sponsor group areas. Groups taking positions and providing comments on projects that are not proposed in their geographical area will be included as part of the public comment section.~~

In Attachment A, five areas have been revised and the revisions are indicated with double strikethrough/underline and a thick-dashed bordered box. These same revisions have been made to Attachment B, which is the clean version of the policy, and copies of Attachment B are available with the Clerk of the Board.

The revisions can be found on pages 1, 2, 18, 21 and 22.

Page 1

The procedures set forth herein shall be followed in the establishment of community and subregional plan boundaries, the formation of planning and sponsor groups and in the preparation, amendment, and implementation of community and subregional plans. Further, the groups may advise the County of San Diego (County) appropriate boards and commissions on discretionary projects as well as on planning and land use matters important to that are proposed within their respective community planning or sponsor group areas. ~~Should a group take action or provide input on items beyond the boundary~~

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~~of their community planning or sponsor group area, their input will be captured as part of public comment.~~

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~~SPONSOR GROUP POLICIES AND PROCEDURES. POLICY I-1 ALSO GOVERNS THE GROUP'S OPERATIONS.~~
Section II The purpose of the group is to advise the Department of Planning and ~~Land Use & Development Services,~~ the Zoning Administrator, the Planning Commission and the Board of Supervisors on discretionary projects and on matters of planning and land use matters important to their community, affecting the that are proposed within a planning or sponsor group's area.

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~~Secretary keeps the roll, certifies the presence of a quorum, and keeps a record of actions as they occur at each meeting. If the group meets regularly once a month, minutes and agendas shall be sent to the Department of Planning and Land Use & Development Services, when feasible, at least two weeks after the minutes are approved by the group but no later than two months from the time the meeting described in the minutes occurred in advance of the next meeting; if the group meets regularly twice a month, minutes and agendas must reach the mail-out clerk of shall be sent to the Department of Planning and Land Use & Development Services, when feasible, eight days after the minutes are approved by the group and no later than one month from the time the meeting described in the minutes occurred prior to the next meeting. Minutes shall record the motions and the names of those who make and second motions if seconds are required. Likewise, the~~

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~~matters. However, at group meetings, only authorized group members may vote.~~
Section III The purpose and scope of activities of each subcommittee shall be outlined in writing by the chair of the group upon creation of the subcommittee, and shall relate to planning and land use matters important to their community within their community planning or sponsor group area.
~~Section IV Each subcommittee chair shall be responsible for keeping records of~~

FROM ERRATA 1

Four areas have been revised in Attachment A and the revisions are indicated with double strikethrough/underline and a thick bordered box. These same revisions have been made to Attachment B, which is the clean version of the policy, and copies of Attachment B are available with the Clerk of the Board.

The revisions can be found on pages 2, 7, 9 and 23 of the Errata Attachment A.

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Because planning and sponsor groups exist to advise the County, a planning and land use matter that does not require County of San Diego approval may be discussed if properly noticed, but the only action that the group may take is an action to advise the County of the group's perspective on the issue.

~~Should a group desire to consider a planning and land use matter that does not fall within the jurisdiction of the County of San Diego, the item may be placed on the agenda. Should the group take action, the only action taken may be a recommendation to the Board of Supervisors on the group's perspective on the issue.~~

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to any person or organization within the community as a condition of or for receiving the favorable vote of the group or any of its members. Planning and sponsor groups and their members shall not make direct requests to project applicants for additional information or studies. This prohibition includes, but is not limited to, requests for further analysis of potential project impacts, additional studies and additional mitigation. These requests shall be made to the assigned County project manager, who will make a determination as to whether the requested study or mitigation information is necessary. This shall not prohibit the members from recommending conditions for approval. As part of a group's

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All group meetings shall be in accordance with the requirements of the Ralph M. Brown Act (Gov. Code Sections 54950 and following) and Article VI of the Planning and Sponsor Group Bylaws. All planning and sponsor group meeting agendas shall follow the meeting agenda template provided in Attachment A of this Policy. In no case shall Group business, adjournments and ~~or~~ other similar actions should not be heard by the group before agenda Action Items. All meetings shall be open to the public and shall be held in a public place which is a place known to the community as a facility used for

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the County website prior to a meeting. In addition, preliminary notice meeting agenda will be mailed upon request by Department staff, for which a fee may be charged. All community planning/sponsor group meeting agendas shall follow the meeting agenda template provided in Attachment A of this Policy. In no case shall Group business, adjournments and ~~or~~ other similar actions should not be heard by the group before agenda Action Items.

Section V A quorum of the group shall consist of more than 50% of its authorized